



An online meeting of the Feedback Committee of Dr. Mohamad Saha College was held in online mode on 13<sup>th</sup> July 2020 via Google Meet (Code: ouu-atcb-bgz)

### Members Present

- 1) Sd/- Vice-Principal, Dr. Mukunda Mishra
- 2) Sd/- Dr. Sanjuti De, IQAC Co-Ordinator
- 3) Sd/- Mr. Jaygopal Biswas, Bursar
- 4) Sd/- Ms. Ananya Roy Choudhury, TES
- 5) Sd/- Anjan Soma
- 6) Sd/- Prosenjit Choudhury
- 7) Sd/- Rizal Manirul Islam
- 8) Sd/- Mursheed Alam

Agenda 1) The minutes of the previous meeting were approved unanimously.

2) The members note with pleasure that despite the lockdown, the feedback system was online and feedback has been received. The feedback was put in front of the members. After careful consideration, the members gave the following observations:-

#### Students

- a) Teachers of the college have maintained their consistency of taking regular classes.
- b) The teachers are comparatively more accessible than previous year.
- c) Teachers have increased their punctuality than the previous year.
- d) There is an increase in the quantity of study materials provided by the teachers.
- e) The Department and the library committee have taken positive steps towards purchasing books.
- f) Teachers need to put in more



g) effort in creating an inclusive environment and have put their effort in being more understandable.

h) Teachers need to put more effort in building confidence and personality of the students.

i) The quality of the materials provided by the teachers has improved in this year.

### Teachers

a) Infrastructural facilities are quite good but could be improved.

b) College provides good academic surroundings to teachers.

c) Faculty members are given enough opportunities to upgrade their skills and qualifications.

d) Prescribed books are <sup>in</sup> inadequate numbers in library.

e) Teachers are free to adopt new techniques.

f) ICT facilities are quite good and teachers are satisfied with it.

g) Teachers are very serious about classes.

h) A great amount of importance is given to sports.

i) Teachers are experts in their areas of teaching.

### Alumni

a) Lab facilities were okay.

b) Faculty members were very good and punctual.

c) Contern facilities were very poor.

d) Library facility was average good.

e) Engagement of college in social activities was appreciated by the alumni.

f) Alumni are found highly motivated to contribute to the development of



the college.

g) Educational resources provided by the college is satisfactory to the alumni.

The members made the following recommendations:-

#### Students

- a) The teachers shall regularly interact with the students for addressing their problems and the <sup>various</sup> committees can be more active in addressing the students' problems.
- b) Teachers shall be instructed by the Vice-Principal and the IQAC Co-Ordinator to be more punctual in their classes.
- c) In the pandemic period, the IQAC Co-Ordinator shall instruct the teachers to put more materials ~~on~~ online for the students.
- d) The IQAC shall instruct the teachers to pay attention to the inclusion of the weak students by arranging for remedial classes.
- e) The pandemic has forced many of the students to seek for jobs. ~~is the~~ Thus, the teachers need to put much effort for building the students' confidence and personality.
- f) IQAC Co-Ordinator shall look into the matter of new instructional materials and new books.

#### Teachers

- a) Infrastructural Infrastructural facilities must be improved further. The Vice-Principal shall look into the matter.
- b) Content or curriculum is not under the aegis of the college authority. However, ~~see~~
- c) The library committee shall take



initiatives for upgrading the available books which shall help in the research of teachers. Number of academic journals to be increased.

d) Alumni

a) The college shall ~~set~~ form an expert committee to recommend syllabus change to be sent to university.

b) Vice-Principal shall ask the science departments to provide the list of necessary lab instruments and apparatus and act accordingly to make the students laboratory student friendly.

c) The Vice Principal and the ~~me~~ IQAC Co-ordinator shall instruct the teachers to ~~be~~ be punctual.

d) The Career Guidance Cell shall organize frequent lectures and exchange courses to help them ~~in~~ to compete in job market.

e) The Vice-Principal and Bursar shall make ~~to~~ use of the alumni's interest ~~to~~ to help the college.

The report, its analysis and recommendations are sent to the Governing Body for approval.

Misc.- With no other agenda, the meeting ends with thanks to the chair.

13/07/20  
 Vice-Principal  
 Dr. Meghnad Saha College  
 P.O. Itanagar (Ranipur), U.P.